

भारत सरकार / Government of India  
खान मंत्रालय / Ministry of Mines  
भारतीय खान ब्यूरो / Indian Bureau of Mines  
स्थापना अनुभाग / Establishment Section  
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No. D-25015/1/2020-Estt.A Vol.II

Nagpur, dated: 10 June, 2021

To,

All Divisional/Zonal/Regional/RMPLs/Sectional Heads of IBM.

Subject:-Treatment/regularization of hospitalization/quarantine period during COVID-19  
Pandemic-regarding.

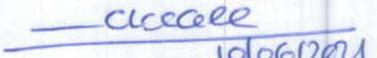
Sir/Madam,

Please find enclosed herewith a copy of Office Memorandum No. 13020/1/2019-Estt(L) dated 07.06.2021 issued by Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training, Govt. of India on the above subject for information and compliance, please.

Further, with reference to grant of Special Casual Leave in terms of said DoPT OM dated 07.06.2021, the terms & conditions as laid down in IBM(HQs) office order No. 189 dated 14.06.2010(copy enclosed) are to be followed strictly.

Yours faithfully,

Encl: As above.

  
(Dr. Y. G. Kale) 10/06/2021  
Regional Controller of Mines &  
Head of Office.

Copy to:-

1. The Officer-in-Charge, TMIS Cell, IBM, Nagpur with a request to upload the aforesaid circular on IBM's website.
2. The PS to CG(I/C), Indian Bureau of Mines, Nagpur.

  
(Jitender Kumar)  
Assistant Administrative Officer

Government of India  
Ministry of Mines  
Indian Bureau of Mines

No. A-20012M(912)/93-Admn.(NG)

Nagpur, dt. 14-5-2010.

OFFICE ORDER NO. 189 /

All Controller of Mines are hereby delegated with the power for sanction of Special Casual Leave to officials working under them except Union & Association activities. In respect of Zonal/Regional/Divisional Heads will continue to be sanctioned by Head of the Department.

This issues with the approval of Competent Authority.



(S. Sen)

Administrative Officer (NG)

Copy to:

All Zonal/Regional/Divisional/Sectional heads of IBM



(S. Sen)

Administrative Officer (NG)

Old JNU Campus, New Delhi  
Dated the 7<sup>th</sup> June 2021

**OFFICE MEMORANDUM**

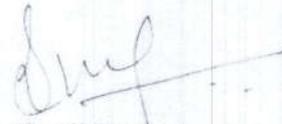
**Subject- Treatment/regularization of hospitalization/quarantine period during COVID-19 Pandemic - regarding.**

This Department has been receiving several references/queries requesting for clarification relating to treatment of the hospitalization/quarantine period during the COVID-19 pandemic. The matter has been considered, and keeping in view the hardships faced by the Government servants, it has been decided to treat the period of absence, in relaxation of CCS (Leave) Rules, 1972, as under:-

Sl. No.	Situation	Treatment of period of absence
(1)	When the Government servant himself is COVID Positive and is in home isolation/quarantine.	(i) Shall be granted Commuted Leave up to 20 days, if due and admissible, without Medical Certificate, on mere production of his COVID positive report.  (ii) If Commuted Leave is not available, he shall be granted Special Casual Leave (SCL) for 15 days, followed by Earned Leave (EL) or Half Pay Leave (HPL) of 5 days and, in case of EL/HPL is also not available, he shall be given Extra Ordinary Leave (EOL) without insisting on production of Medical Certificate, and the period shall also be counted for qualifying service.
(2)	When the Government servant himself is COVID positive, and is in home isolation and has also been hospitalized.	(i) Shall be granted Commuted Leave/SCL/EL for a period up to 20 days starting from the time having tested COVID positive, if the period of home quarantine/discharge from hospital falls within 20 days, as per Sl.No.1 above.  (ii) In case of hospitalization beyond the 20 <sup>th</sup> day from his testing COVID positive, he shall be granted Commuted leave, on production of documentary proof of hospitalization.  (iii) If, however, after discharge from the hospital, the Government servant is required to remain at home for post-COVID recovery, he may be granted leave of any kind due and admissible to him, with the approval of the concerned Competent Authority, as per the CCS (Leave) Rules, 1972. It is only when the Commuted Leave is not available to the credit of the Government servant that SCL of 15 days or EL or EOL shall be considered.
(3)	When a dependent family member of Government servant is COVID-positive or parents.	(i) Shall be granted SCL of 15 days on production of COVID-positive report of dependent family member/parents.  (ii) In case of active hospitalization of any of the family member/parents even after 15 days of the expiry of SCL, the

<p>whether dependent or not, living with him are COVID positive.</p>	<p>Government Servant may be granted leave of any kind due and admissible beyond 15 days of SCL till their discharge from hospital. After discharge from the hospital of dependent family member/parents, if the Government servant wishes to avail further leave, he shall be considered for the leave due and admissible as per the CCS (Leave) Rules, 1972, subject to functional requirements and sanction of leave by the Competent Authority. The Competent Authority is advised to take a liberal view in such cases and its decision in the matter shall be final.</p>
<p>(4) When the Government Servant comes into direct contact with a COVID-positive person and remains in Home Quarantine.</p>	<p>He shall be treated as on duty/Work from Home for a period of seven days. For any period beyond that, his attendance shall be regulated as per the instructions given by the Ministry/Department/Office concerned, where he is working.</p>
<p>(5) The period of Quarantine spent by Government servant, as a precautionary measure, residing in the Containment Zone.</p>	<p>He shall be treated as on duty/Work from Home till the Containment Zone is de-notified.</p>

2. These orders shall be applicable w.e.f. 25.03.2020 and shall continue until further orders. The past cases, wherever settled, shall be re-opened if the same is beneficial to the Government servant, and where he makes a request in writing for review.



(Sunil Kumar)

Under Secretary to the Government of India

To

1. All the Ministries/Departments of Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. PSO to Secretary (Personnel)
5. Sr. Technical Director, NIC, DoPT – with a request for uploading on the website of this Department.